

An Easy virtual office is ideal for those who might want to:

- Start up an enterprise
- Downsize an enterprise
- Achieve a regional representation
- Stay on the move
- Work from home but have a professional business address.

Easy Virtual offices provide reduced overheads coupled with increased flexibility that can translate into increased profits with the minimum of hassle.

Service Provided: An Easy Virtual Office provides for an individuals needs but without the overhead of a physical office.

Our fixed cost standard package includes:

- Your own dedicated telephone number.
- Business Mailing Address and Postal Collection
- Personalized Telephone Response, answered in your company name with messages forwarded to you immediately
- Routed Calls
- Voicemail and Call Forwarding
- Fax,e-mail and text Message forwarding
- Post forwarding
- First preference Access to use the centre facilities at reduced rates.

10 Major Benefits from an Easy Virtual Office The benefits of our virtual office service will translate into considerable time savings and bottom line profits:

1. Low Monthly Cost
2. Instant Start up
3. Accessed from anywhere in the world
4. Transparent Support System
5. No Long term commitment – just a month on month fee.
6. Reduced Staff Overheads – No need for a receptionist/secretary
7. All in one fee for easy budgeting – no unpleasant surprises
8. Removes the cost of running and maintaining an office whilst maintaining a professional image.
9. Releases you time to run your business more effectively
10. Easy Transition to a serviced office at a later date.

The Easy Virtual Office solution will create the right professional impression of your enterprise at a low monthly, no long term obligation cost which will allow you concentrate on running your business.

